**Role description**

**Mackay Hospital and Health Service**

**Registered Nurses – Emergency Department**

<table>
<thead>
<tr>
<th>Job ad reference</th>
<th>Classification</th>
<th>Salary</th>
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<tbody>
<tr>
<td>1602MK205354</td>
<td>Nurse Grade 5</td>
<td>$64,052 - $82,158 p.a., $2,455.10 - $3,149.10 p.f., $32.30 - $41.43 p.h.</td>
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<thead>
<tr>
<th>Role title</th>
<th>Closing date</th>
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<tbody>
<tr>
<td>Registered Nurse</td>
<td>Tuesday, 16 August 2016</td>
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<tr>
<th>Status (temp/perm)</th>
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<tbody>
<tr>
<td>Permanent Full Time (76 hours p.f.)</td>
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<tr>
<td>and/or Permanent Part Time</td>
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<td>(hours negotiable) and/or</td>
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<tr>
<td>Temporary Full Time (76 hours p.f.)</td>
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<td>(hours negotiable)</td>
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<tr>
<th>Unit/Branch</th>
<th>Division/Hospital and Health Service/Hospital</th>
<th>Location</th>
<th>Contact name</th>
<th>Contact number</th>
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<tr>
<td>Emergency Department</td>
<td>Division of Medical Services</td>
<td>Mackay</td>
<td>Margaret Sherry – Nurse Unit Manager, Emergency Department</td>
<td>(07) 4885 5107</td>
</tr>
</tbody>
</table>

**Vision for the public service**

To be a government of the 21st century, one government that is connected and working together to deliver smarter, simpler outcomes that are responsive to the needs of Queenslanders now and for the future. We will create opportunities in partnership that are all about positive outcomes rather than just service delivery and regulation.

To enable this vision, the Queensland Public Service (QPS) is transforming from a compliance focus to a more values-led way of working. The following five values statements underpin behaviours that will support and enable better ways of working and result in better outcomes for Queenslanders.

- **Customers first**
  - Know your customers
  - Deliver what matters
  - Make decisions with empathy

- **Ideas into action**
  - Challenge the norm and suggest solutions
  - Encourage and embrace new ideas
  - Work across boundaries

- **Unleash potential**
  - Expect greatness
  - Lead and set clear expectations
  - Seek, provide and act on feedback

- **Be courageous**
  - Own your actions, successes and mistakes
  - Take calculated risks
  - Act with transparency

- **Empower people**
  - Lead, empower and trust
  - Play to everyone’s strengths
  - Develop yourself and those around you

Great state. Great opportunity.
Your employer—Mackay Hospital and Health Service

The Mackay region has been firmly fixed in a long-term cycle of positive growth and is the largest regional economy in Queensland. The region boasts steady population growth and the third largest gross regional product in Queensland, behind Brisbane and the Gold Coast. The region covers Sarina in the south, Clermont in the west, and Bowen and the Whitsunday Islands in the northeast. It services approximately 182,000 people in an area of approximately 90,000km².

Mackay Hospital and Health Service has eight hospitals, two Multi-Purpose Health Services and two additional community health services that employ more than 2,000 staff. The Mackay Base Hospital is the referral hospital for smaller facilities at Bowen, Dysart, Clermont, Collinsville, Moranbah and Sarina. In addition, Proserpine Hospital, (located in the Whitsundays) is a 33 bed facility offering acute, maternity and surgical services.

To reflect the growing demand for health care in the region, the Mackay Base Hospital has been redeveloped, at a cost of $408 million, which will increase the bed capacity from the current 180 beds to 318 beds.

The redeveloped hospital is equipped with leading edge technology to assist staff to provide the highest level of care and comfort to our patients. The hospital provides specialist services in obstetrics, gynaecology, paediatrics, orthopaedics, psychiatry, urology and oncology and many other specialty areas. New services implemented in late 2013 include a Cardiac Catheter Laboratory and an MRI scanner.

Mackay Hospital and Health Service offers Nurses the opportunity to experience a wide range of clinical practice and settings. They are part of a dynamic multidisciplinary workforce where innovative models of care and service delivery are encouraged.

The Emergency Department (ED) at Mackay Base Hospital aims to receive, accommodate, assess, stabilise and manage patients with a wide variety of conditions of varying urgency and complexity. It is a busy, thriving department that provides an important interface between the community and is the front door of the hospital and for many people forms their primary contact with the health system.

The ED is a 20 bed unit which includes 2 resuscitation rooms, 3 high dependency bays and 15 acute beds. We have a fast track and a 10 bed SSU.

Salary Packaging

To confirm your eligibility for the Public Hospital Fringe Benefits Tax (FBT) Exemption Cap please contact the Queensland Health Salary Packaging Bureau Service Provider – RemServ via telephone 1300 30 40 10 or http://www.remserv.com.au.

Your opportunity

The ED Registered Nurse is responsible and accountable for delivering quality, patient-focused, emergency nursing care and direct clinical support in collaboration with the interdisciplinary team in the Emergency Department.
Your role

- Fulfil the responsibilities of this role in accordance with QPS and HHS values as outlined above.
- Assume responsibility and accountability for own actions and the appropriate delegation and supervision of nursing care to other RNs and Enrolled Nurses (ENs).
- Contribute to positive patient outcomes by leading the assessment, planning and evaluating of nursing care in collaboration with the patient and/or their family and the health care team in the Emergency Department (ED).
- Actively participate in activities to achieve ED performance indicators and meet relevant standards.
- Actively promote a learning environment by supporting colleagues and fulfilling portfolio responsibilities.
- Facilitate learning opportunities for self and others including participation in the performance appraisal process.
- Contribute to positive health outcomes by participating in quality initiatives, including practice audits, research activities and practice development.
- Follow defined service quality standards, occupational health and safety policies and procedures relating to the work being undertaken in order to ensure high quality, safe services and workplaces.
- Integrate the innovative use of technology and systems to deliver high quality, safe and accessible care.

Mandatory qualifications/Professional registration/Other requirements

- Minimum one year post graduate experience and a further 12 months experience in emergency nursing.
- Mandatory possession of a qualification from a registered tertiary institution or equivalent and Registration with the Australian Health Practitioner Regulation Agency as a Registered Nurse with a current annual practicing certificate is essential.
- Appointment to this position requires proof of qualification with the Australian Health Practitioner Regulation Agency. Certified copies of the required information must be provided to the appropriate supervisor/manager, prior to the commencement of clinical duties.
- Potential applicants are advised that the Aged Care Act 1997 requires Queensland Health employees and volunteers of aged care services (Clermont MHPS, Collinsville MPHS and other applicable areas only) to have a current National Police Certificate. Queensland Health will facilitate the applicants obtaining the above check.
- Candidates must provide certified copies of requested proof of identity documents for the purposes of general Criminal history and National Police Certificate checks.
- **Shift Workers:** Appointees will be required to work all shifts in accordance with the unit roster.
- **Rural Facilities:** Appointees may be required to participate in an on call roster.
• **Licence to Operate Vehicle:** This position requires the incumbent to operate a class C motor vehicle and an appropriate licence endorsement to operate this vehicle is required. Proof of this endorsement must be provided prior to the commencement of duty.

• **Travel:** May be required for this position.

• **Hepatitis B Vaccination:** Health Care Workers in Queensland Health whose occupation poses a potential risk of exposure to blood or body fluids must be immunised against Hepatitis B according to the National Health and Medical Research Council Australian Immunisation Handbook and the Queensland Health Infection Control Guidelines.

### How you will be assessed

You will be assessed on your ability to demonstrate the following key capabilities, knowledge and experience. Within the context of the responsibilities described above under ‘Your role’, the ideal applicant will be someone who can demonstrate the following:

• Ability to comprehensively assess, plan, implement and evaluate emergency nursing care.

• Ability to build and maintain effective relationships with team members, patients and other stakeholders, including participation in relevant networks.

• High standard of written and oral communication skills.

• Ability to use or learn to use information systems appropriate to the position.

• Ability to provide clinical education and support and demonstrate own ongoing professional development.

### Your application

Please provide the following information to the panel to assess your suitability:

• **A short response** (maximum 1–2 pages) on how your experience, abilities and knowledge would enable you to achieve the key responsibilities and meet the key attributes in the “How you will be assessed” section.

• **Your current CV or resume**, including the names and contact details of two referees. Referees should have a thorough knowledge of your capabilities, work performance and conduct within the previous two years, and it is preferable to include your current/immediate/past supervisor.

• Any other documentation required by the panel, if required.

### Additional information

• **Please note:** only applications from candidates will be accepted; applications that may result in an agency fee will not be considered

• **Future vacancies of a temporary, full-time and part-time nature may also be filled through this recruitment process.**

• Pre-employment screening, including criminal history and discipline history checks, may be undertaken on persons recommended for employment. Roles providing health, counselling and support services mainly to children will require a blue card, unless otherwise exempt.
• Employees who are permanently appointed to Queensland Health may be required to undertake a period of probation appropriate to the appointment.

• All relevant health professionals, who in the course of their duties formulate a reasonable suspicion that a child or youth has been abused or neglected in their home/community environment, have a legislative and a duty of care obligation to immediately report such concerns to Child safety services, Department of Communities.

• Applicants will be required to give a statement of their employment as a lobbyist (http://www.psc.qld.gov.au/publications/assets/policies/lobbyist-disclosure-policy.pdf) within one month of taking up the appointment.


Organisational chart