

College of Emergency Nursing Australasia Innovation in Emergency Care Grant

1. Purpose and scope

The College of Emergency Nursing Australasia (the 'College') Innovation in Emergency Care Grant (the 'Grant') was established in 2016. The purpose of this Grant is to foster and support innovative approaches (the 'Project') to an existing problem or issue with the focus of improving patient-centred emergency care, enhancing safety and/or patient experience.

2. The scholarship

2.1 Nature of Scholarship

The Grant consists of a monetary sum (\$2,000), the amount of which is fixed periodically by the College.

2.2 Conditions of Scholarship

a) The scholarship is payable from the time the application is accepted by the College. It is not payable retrospectively.

2.3 Eligibility

Applications will be considered from applicants who are:

- (i). The Project lead is a Member or Fellow of the College for two or more consecutive years.
- (ii). At least 80% of the team are registered nurses with current registration delivering emergency clinical services in Australasia, or if a single applicant, are a registered nurse with current registration delivering emergency clinical services in Australasia.
- (iii). Funding will not be provided for services that are considered to be core business of the Health Service.
- (iv). Up to 10% only of funding requested will be provided for items of capital expenditure, travel, accommodation, equipment or other similar expenses.
- (v). The Project is to be carried out within twelve months of receiving funding.

- (vi). Successful applicants will be required to provide a progress summary report six months after the commencement of the Project.

2.4 Application Process

Applications should be submitted on the appropriate form to the College, which should be no more than 2,000 words (including tables, figures and references) in length, and address the following criteria:

- (i). The background and importance of the issue being addressed
- (ii). The aim of the innovation
- (iii). How the innovation will be achieved and evaluated
- (iv). Impact on emergency nursing practice, service delivery and/or patient-related outcomes resulting from the innovation.

2.5 Selection Process

A panel of three (3) or more assessors convened by the Marketing and Communication Committee of the College shall adjudicate the applications and recommend to the College, the recipient(s) for the award, based on the following criteria:

- Impact of the proposed Project on emergency nursing practice.
- Impact of the proposed Project on the provision of emergency care to the community / consumers of emergency health care.
- Appropriateness of the proposed Project to emergency care.

The College shall determine the recipient of the grant. The decision of the College will be final and no correspondence will be entered into. All parts of the selection process must be conducted in accordance with the College Conflict of Interest Policy.

2.6 Publication of the Grant

The College may publish the recipient's name and the working title of the Project to promote the award and raise the profile of the College.

3. Conditions of award

3.1 General

(a) 'Recipient' means the person or persons to whom the funds in question were made available. Where more than one person is the joint recipient of funds, a reference to the 'recipient' includes a reference to all those recipients.

(b) The recipient of a grant and any research, technical or other personnel involved in the award are not employees of the College. The College takes no responsibility whatsoever for any employment or other entitlements in respect of those parties.

3.2 Adherence to Terms of Project

The recipient shall adhere to the details of the research project and budget as approved by the College, and shall not make any alteration to either without the prior written approval of the College.

3.3 Completion of Award

An approved Project is to be completed within 12 months of the date the award was made, or within such other timeframe as the College may in writing allow.

3.4 Grant Funds

(a) The sums awarded will usually be paid in a lump sum as soon as practicable after the award is made. They are not subject to inflationary or other incremental adjustments.

(b) When a grant terminates (for any reason), any unexpended balance of award funds must be returned to the College.

3.5 Matters requiring prior approval

(a) The recipient must obtain the prior express, written approval of the College in respect of the following:

- Changes to the Project
- Approval to apply for patent

- Approval to purchase office equipment with award funds.

(b) Applications for prior approval must be made in writing, addressed to the Executive Director of the College, and include full details of the subject matter.

(c) Any approval will not be valid if it is not made in writing or does not specify the precise nature of, and limitations on, the approval.

3.6 Required notifications

The recipient shall notify the College in writing, and in advance wherever possible, of:

- Any periods of absence to be taken during the Project
- Their leaving, or intention to leave or cease the Project

3.7 Ethics

(a) It is expected that where required, the recipient will apply for and comply with policies and statements on research involving humans published by the National Health and Medical Research Council (NHMRC).

(b) Recipients shall also comply with all relevant procedures and policies of the host institution.

3.8 Obligations

(a) Reporting Obligations

The recipient shall provide the following reports to the College:

- (i). By 30 May of each year – a statement of expenditure charged to the award
- (ii). By 30 June of each year – a concise summary of research progress (approximately 300 words)
- (iii). At the termination of the grant, a final statement of expenditure (provided by the host institution) and final report on the overall outcome of the research.

(b) Publication Obligations

At the termination of the grant, the recipient shall present the results of their work supported by the grant through:

- (i). Presentation at the International Conference for Emergency Nursing, or other appropriate scientific meeting approved by the College, or
- (ii). Publication through the usual scientific channels.

All presentations or publications are to acknowledge the support of the Innovation Grant and the College.

3.9 Intellectual Property

Any discovery arising out of work supported by the award must not be the subject of application for patent, except with:

- The written approval by the Executive Director of the College, and
- The agreement of the institution in which the work is carried out.

3.10 Ownership and Disposition of Property

(a) Equipment of any kind purchased from award funds remains the property of the College. With the prior approval of the College, the grant recipient may transfer or donate such equipment to another approved project or relevant institution.

(b) The College may arrange or direct removal or transfer of equipment between laboratories:

- at any time after completion of the Project, or
- at such time as, in the opinion of the College, the equipment is no longer required for the purposes of the Project.

3.11 Prohibited Usage of Funds

Grant funds may not be used to acquire office equipment such as personal computers, laptop computers, tablets, smart phones, facsimile machines, photocopiers etc. unless the recipient has obtained, in writing, the prior express approval of the Executive Director of the College.

3.12 Termination of Award

(a) A grant may be terminated if the conditions of award are not observed.

(b) A grant will terminate if the recipient leaves the institution before the expiration of the grant, unless other arrangements satisfactory to the College are made beforehand.

2.6 Acknowledgment of Award

New recipients of the scholarship shall be published in College reports, on official College social media and the International Conference for Emergency Nurses.

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